

# NJHS CANDIDATE APPLICATION



## GUIDELINES & EXPECTATIONS

- **REVIEW THE ENTIRE PACKET FIRST** – Create a timeline and prioritize!
- **COMPLETE THE PACKET YOURSELF** – While your parents can proofread and guide you through the process, they CANNOT complete the packet for you.
- **COMPLETE ALL INFORMATION** – Packets with missing, inaccurate or incomplete information may be cause for disqualification.
- **NEATNESS COUNTS** – Attention to detail and your ability to follow directions will allow the faculty council to accurately evaluate your candidacy.
- **ADVOCATE FOR YOURSELF** – All questions should be initiated by the candidate to the NJHS sponsor: Ms. Medina, [lmolina@lcisd.org](mailto:lmolina@lcisd.org), room A120
- **PROVIDE EVIDENCE** – Where possible, include COPIES of certificates, letters, awards or other forms of proof of service and leadership. Do not include originals- they will NOT be returned.
- **MEET THE DEADLINES** – No candidate packets will be accepted after Friday, May 4<sup>th</sup>.

**YOUR COMPLETED APPLICATION PACKET MUST BE SUBMITTED DIRECTLY TO MS. MEDINA (ROOM A120) NO LATER THAN FRIDAY, MAY 4<sup>TH</sup> AT 4:00PM. CANDIDATE PACKETS NOT RECEIVED BY THE DEADLINE WILL AUTOMATICALLY BE DISQUALIFIED.**

## 2018-19 Lamar Jr. High School NJHS Application Packet

Congratulations! You are eligible to apply for membership in the Lamar Junior High School Chapter of National Junior Honor Society. Membership in NJHS is one of the highest honors that can be awarded to a student. Our chapter strives to give practical meaning to the five pillars of NJHS: scholarship, leadership, service, citizenship, and character. The five pillars will be considered as the basis for your selection as well as a fundamental part of our chapter activities. The National Junior Honor Society strives to recognize the total student—one who excels in these areas. No student is inducted simply because of a high academic average. Please note that though you are eligible to apply, you have not been accepted into the organization yet. Applications must be reviewed by the NJHS Faculty Council to determine acceptance of new members.

If you are chosen to be inducted as a member of the Lamar Junior High School Chapter of the National Junior Honor Society, you must maintain the standards utilized for your selection. Please be aware that you:

- **Must maintain a cumulative average of 85.0% in core subjects and have no failing final grades in any courses.**
- Must abide by the Chapter's By-Laws and demonstrate sound and effective leadership, admirable citizenship, and trustworthy character.
- Pay the chapter dues of \$15 prior to second general NJHS meeting.
- Must be able to attend the monthly NJHS chapter meetings held after school on the first Monday of each month and must complete 10 service hours each semester.

### **Dismissal Procedures:**

- May be dismissed from the chapter for failing to complete and to provide documentation of 10 hours of community service and school service *each semester*.
- May be dismissed or placed on probation for receiving a disciplinary referral.
- May be placed on probation for having unexcused absences from NJHS meetings--excuse note must be provided to advisor for consideration of absence.
- May be dismissed from the chapter for committing any offense classified by the LCISD Student Handbook or by having any documented incident of cheating and/or plagiarism.

If you have any questions about the obligations of being an NJHS member or about the application process, please see Ms. Medina.

Sincerely,

Lizette Medina  
NJHS Adviser  
Lamar Junior High School  
lmedina@lcisd.org



## 2018-19 Lamar Jr. High School NJHS Application Packet

### EXPLANATION OF APPLICATION PACKET CONTENTS

This is the first step in your application process to be inducted as a member of the National Junior Honor Society. To be considered for membership, you must complete the following. Pay careful attention to instructions and deadlines. Students will be evaluated using the five pillars: *Scholarship, Service, Leadership, Character and Citizenship*.

**Student Information Form.** Write neatly in blue or black ink. This form will be kept as documentation for the 2018-19 school year and used for ordering shirts, field trips, email list, etc. This has proven to be essential in student safety. Please fill it out in its entirety.

**SCHOLARSHIP:** Students should maintain a cumulative average of 85 or higher in core subjects. Grades will be verified at the end of each six weeks. Attach a copy of your official 5<sup>th</sup> six weeks report card.

**SERVICE:** Service is one of the five pillars of NJHS. Provide proof of evidence as needed such as signatures, copies, etc. Service hours must be unpaid volunteer hours provided to the school or community outside of school hours. Service hours can be accumulated through organizations such as Common Threads, Lunches of Love, George Memorial Library, Ft. Bend Animal Shelter, local religious/ non-profit organizations.

**LEADERSHIP:** Leadership is one of the five pillars of NJHS. Leadership is not necessarily an elected position. Qualifying criteria include school or community leadership, school or community involvement in sports or extra-curricular activities. Provide proof of evidence as needed such as signatures, copies, etc.

**CHARACTER & CITIZENSHIP:** All students must maintain high standards of character and citizenship. The Faculty Council will consider teacher recommendations, evaluations and other relevant materials when evaluating a candidate for membership. The Faculty Council will also consider awards, recognitions, and work experience. Provide proof of evidence as needed.

**Teacher Evaluations/Teacher Signature Form.** Please allow your teachers time to complete this evaluation by giving it to them as soon as possible. **Don't procrastinate! Fill in any blanks on the forms before handing them out.** As you give each teacher your evaluation, ask him or her to sign and date the appropriate box on the Teacher Signature Form verifying that they received it. Teachers will submit the recommendation forms directly to us, so you will **not** include them in the packet you turn in to us; however, you will include the Teacher Signature Form in your packet for tracking purposes.

*continued on next page →*

## 2018-19 Lamar Jr. High School NJHS Application Packet

Additional acceptable proof of Service, Leadership, Character and Citizenship may include:

**Letter of Recommendation.** This must be a **one-page (250 words) maximum** letter from an adult in the community who knows you well. The letter must include the person's phone number and must be signed. This letter cannot be written by a Lamar Junior High School staff member or one of your relatives. When requesting your letter, we recommend you ask the person to evaluate you on the five traits of NJHS: character, scholarship, leadership, service, and citizenship.

**Subjective Letter.** This letter must be neatly hand written or typed by the student in business letter format. This is a **one-page letter (250 words) maximum** in which you show how you currently represent the characteristics of NJHS—character, scholarship, leadership, service, and citizenship--and how you can use these qualities to contribute to the overall success of the organization.

Keep all completed application materials in one place. You will turn in all your paperwork together. Applications are due on or before **Friday, May 4, 2018**. Be sure to return your application directly to Ms. Medina. If you lose any of the pages, you may find them on our NJHS website: <https://medinal.weebly.com/njhs.html>

Make sure you follow all directions exactly and pay close attention to deadlines. If you do not turn in all pieces by these dates, then you will not be considered for membership. Good luck 😊

Lizette Medina  
NJHS Adviser  
Lamar Junior High School  
lmedina@lcisd.org





# NJHS STUDENT INFORMATION SHEET

*Print Neatly*

Student's Name:	
Preferred Nickname:	Student ID #:
<b>Student Info:</b>	<b>Parent/ Guardian Info:</b>
Birthday:	Name:
T-shirt Size:	Relation to Student:
E-mail address:	E-mail address:
Phone number*:	Phone Number:
Food allergies/ health/ other info that I need to know:  <i>*Although not necessary, providing a student's phone number may be helpful when contacting officers or during service projects.</i>	Name:
	Relation to student:
	Email address:
	Phone Number:

Parent/ Guardian Signature: \_\_\_\_\_

Parent/ Guardian Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

2018-19 Lamar Jr. High School NJHS Application Packet

Student Name:	Student ID #:
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## PERSONAL STUDENT ESSAY

In a brief narrative, explain why you would like to be a part of NJHS and what benefits you will bring to the chapter. Please include personal qualities that will contribute to the overall success of this organization. This essay may be typed or neatly handwritten. NJHS is an elite organization and the five pillars (scholarship, leadership, character, service and citizenship) are essential in obtaining and maintaining membership.



2018-19 Lamar Jr. High School NJHS Application Packet

Student Name:	Student ID #:
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## STUDENT LEADERSHIP INFORMATION FORM

**Directions:** Please complete all sections: school, community, awards/ recognition. Do not be modest. This is your time to shine. Every bit of information can be used to assist with the selection process. COMPLETION OF THIS FORM DOES NOT GUARANTEE SELECTION. Be sure to include this in your completed packet with the required signatures.

I. SCHOOL ACTIVITIES

- 1) List all **school activities** in which you have participated. You may include school clubs, sports or activities such as Student Council, Art Club, football, basketball, volleyball, Jump Rope for Heart, talent shows, etc.
- 2) Describe your role or the position you held (secretary, team captain, etc.)
- 3) Approximate date of involvement
- 4) Name and phone/email of adult supervisor

*Print Neatly- Use a separate sheet of paper if additional space is needed.*

School Activity	Role/ Position	Dates held	Adult Supervisor Name & Phone/Email

Continued on next page →



## 2018-19 Lamar Jr. High School NJHS Application Packet

<b>Student Name:</b>	<b>Student ID #:</b>
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### II. COMMUNITY ACTIVITIES

- 1) List any **community activities** in which you participate outside of school. You may include church groups, Boy or Girl Scouts, volunteer activities such as collecting money for charity, piano, gymnastics, dance, music groups, tutoring, volleyball, Jump Rope for Heart, talent shows, etc.
- 2) Describe your role or the position you held (secretary, team captain, etc.)
- 3) Approximate date(s) of involvement
- 4) Name and phone/email of adult supervisor

Community Activity	Role/ Position	Dates held	Adult Supervisor Name & Phone/Email

### III. AWARDS, RECOGNITIONS, HONORS

- 1) List any **honors or awards** such as A honor roll, A/B honor roll, perfect attendance, reading or writing award, sports' awards, contest winner, church award, etc.
- 2) Indicate the year in which you received the award and the group or activity you were involved with.

Type of Honor or Award	Group or Activity	5 <sup>th</sup> Grade	6 <sup>th</sup> Grade	7 <sup>th</sup> Grade

*By my signature, I am representing that the information presented here is complete and accurate.*

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Student Name	Student Signature	Date
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*I have read the information provided by my child on this form and can verify that it is true, accurate, and complete in its presentation.*

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Parent Name	Parent Signature	Date
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## 2018-19 Lamar Jr. High School NJHS Application Packet

Student Name:	Student ID #:
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**NJHS Candidate:** As you give each teacher an evaluation form, ask him or her to sign and date the appropriate boxes. This will verify they received your evaluation on time and help for tracking evaluations. Fill in the Class & Teacher column before asking your teacher to sign and date.

### TEACHER EVALUATION SIGNATURE FORM

Class Period:	Subject & Teacher:	Date Delivered to Teacher:	Teacher Signature:
1			
2			
3			
4			
5			
6			
7			





**2018-19 Lamar Jr. High School NJHS Application Packet**

Student Name:	Student ID:	Teacher:
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**TEACHER EVALUATION**

DUE BY: **THURSDAY, MAY 3<sup>RD</sup>**

This candidate is being considered for membership to the National Junior Honor Society. **Please rate this student and return to Ms. Medina's box—not the student.**

CHARACTER	NEVER	FAIR	OFTEN	ALWAYS
Student is trustworthy				
Student demonstrates respect to adults				
Student demonstrates respect to peers				
Student demonstrates a positive attitude				
Student makes appropriate choices				
Comments:				
SCHOLARSHIP	NEVER	FAIR	OFTEN	ALWAYS
Displays academic effort				
Appreciates value of an education				
Maintains high expectations of self				
Comments:				
LEADERSHIP	NEVER	FAIR	OFTEN	ALWAYS
Displays actions of a role model				
Leads by example				
Promotes school activities				
Student disagrees respectfully				
Comments:				
SERVICE	NEVER	FAIR	OFTEN	ALWAYS
Displays willingness to help others				
Understands value of serving others				
Comments:				
CITIZENSHIP	NEVER	FAIR	OFTEN	ALWAYS
Upholds school rules				
Good attendance/ Arrives on time				
Works well with others				
Reliable and Responsible				
Comments:				

\_\_\_\_\_

Teacher's Signature

\_\_\_\_\_

Date

**Please return to Ms. Medina's box or room A120 no later than Friday, May 4, 2018.**

**2018-19 Lamar Jr. High School NJHS Application Packet**

Student Name:	Student ID:	Teacher:
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**TEACHER EVALUATION**

DUE BY: **THURSDAY, MAY 3<sup>RD</sup>**

This candidate is being considered for membership to the National Junior Honor Society. **Please rate this student and return to Ms. Medina's box—not the student.**

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Comments:				

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Teacher's Signature

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Date

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**2018-19 Lamar Jr. High School NJHS Application Packet**

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**2018-19 Lamar Jr. High School NJHS Application Packet**

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Teacher's Signature

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**2018-19 Lamar Jr. High School NJHS Application Packet**

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**TEACHER EVALUATION**

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